



Annual Business Meeting - MINUTES
Trump Plaza Hotel and Casino – Atlantic City, NJ
Thursday, October 22, 2009

Call to Order at 10:04

I. Welcome

Apologize for condition of room and background noise

II. Past President's Report

- a) Appointment of Parliamentarian – Lynn Riker
- b) Quorum - Yes

III. Introduction of Guests-

- a) ACUHO-I Business Practices and Enhancements Director:
Pete Galloway, West Chester University

Thanks to MACUHO for hosting annual conference and exposition in Baltimore. Pleased with turnout and quality of the conference in hard economic times. Specific thanks to UMBC for hosting ACUHO-I Standards Institute.

Two major things we are working on:

- 1) Increase use of technology and resources on the web. Online communities people can join, aligned with ACUHO-I committees. Email discussion lists, post questions and get information, and online blogs.
- 2) New initiative – Credentialing. Members can receive training in specific areas and receive certification in that area from ACUHO-I. Online component (3 modules at self pace) and face-to-face capstone event. First topic is assessment. Anticipated start date is fall with more information to come in March.

Four executive board positions available: Vice President/President Elect, Facilities and Physical Environment, Globalization, and Business Practices and Enhancements

Upcoming events: CHO Institute, Placement Exchange, Annual Conference and Exposition, October Conference Series.

- b) ACUHO-I Foundation Regional Trustee: Cindy Threatt, Rider University
Cindy Felice (on behalf of Cindy Threatt) – Foundation raises funds from ACUHO for initiatives and goals such as research and education, NHTI. Foundation shares with MACUHO responsibility for Lisa Pierce Endowment. Investments are hurting. Donations are accepted at MACUHO conference and can be split over 12 months.

50% of Basket raffle proceeds will contribute to Lisa Pierce Endowment

- c) CAACURH Regional Director: Colin Zimmerman

CAACURH Regional Advisor: Grant Walters
Work with campuses through RHA and NRHH. If you do not have an RHA or NRHH on your campus, please stop and talk with them about creating an RHA or NRHH on your campus. Regional conference on November 14th in Pittsburgh, PA. Hosting a roundtable discussion tomorrow morning.

d) NEACUHO President: Jeffrey Horowitz
Board began in June and upcoming annual conference in June in Rhode Island.
Finalizing 501c3 status for NEACUHO. Working on moving from paper to technology.
Creating online registrations and nominations. Complementing sustainability initiatives (i.e. recycling nametags, carpooling to conferences and events, etc.). Capturing NEACUHO History online. 17 different conferences/workshops throughout the year.

IV. Secretary's Report

a) Approval of 2008 Annual Business Meeting Minutes

Motion: Joanne Goldwater

2nd: Bill Huff

Favor: all, Opposed: 0, Abstain: 0

Motion carries

V. Treasurer's Report

a) Review of Balances

Business Savings: \$ 19,344.58

Checking: \$ 32,467.47

Money Market: \$ 53,619.07

Total: \$105,431.12

Chris Mullen vacated position in May due to new position in Colorado. David Clurman has been filling this position in the meantime. About \$3000.00 outstanding due to conference expenses. Green handout of budget expenses was distributed to members.

Appointed a new Treasurer to complete Chris Mullen's term. Greg Moreau from Towson University will fulfill the remainder of the term.

VI. Vice President's Report

a) New Board Members

Housing Operations – Karen Kostelny

REC – Liz Roveda

R&R – Chrissy King

Strategic Plan – Jen Derry

Program – Christopher Willis

NJ – Lynn Riker

SEPA – Derek Smith

MD/DE – Amy Sine

b) Time and Place 2010

Penn State University – “Quality is Our Keystone” – Hosts Chad Henning and Laura Perry

VII. President's Report

a) Year in Review

SSLI – 600 participants, \$2700.00 transferred to scholarship line

MAPC – Lancaster Host instead of University of Delaware, 41 participants, 33 institutions, 870 interviews.

NEACUHO – MACUHO President was guest at annual conference in June at Binghamton University.

ACUHO-I – June conference in Baltimore, 12 members of local arrangements committee from Maryland. Annual reception with NEACUHO. Great sessions.

RELI – 10 MACUHO members receive scholarships to attend this MACUHO sponsored event. This year RELI hosted at UMBC in May.

NHTI – Hosted at University of Maryland, College Park. MACUHO had 3 members attend.

VIII. Old Business

Insurance: MACUHO is now insured by a Philadelphia Insurance Company. Million dollar coverage for officers and the association. We have been very lucky to have not needed it in the past but are happy that we are now covered for the future. Thank you to Linda Diaz on all of her hard work on getting insurance for the association.

Strategic Plan 2009-2014: Board identified 5 Critical Issues. Task Force will be appointed to look at the structure of the organization. Task Force to review bylaws and constitution. Investigating ways to improve finances and sponsorships. Communication updates. Thank you to Joe Russo for singlehandedly running our website and technology communications. Standardized assessment tools from one location. This is a living document but will hopefully guide us for the next 5 years.

IX. New Business

No new business.

X. Items from the Floor

Question from the floor: Do we ever invite any of our retired employees back to the conference? Living history similar to NEACUHO initiative?

Answer: We have several Past Presidents still involved but we could always to improve.

Invite all to SSLI on November 14th hosted by UMES. New scholarship program available. All scholarship information on website.

20 Minutes with Tom – special sessions with our Keynote. Please see Chris Willis or Program Committee to sign up for sessions.

Who has archive information? Laura Tan at University of Maryland, College Park.

Online assessment of region for housing costs, RA salaries and benefits, etc. Can this be streamlined as part of the Assessment Goal in Strategic Plan? Currently not doing this but ACUHO-I does provide this resource.

XI. Election Results

Thanks to Regional Coordinators today for help with moving meeting location and conducting election ballots.

Vice President/President Elect – Sean Killion

Secretary – John Verdi

XII. Adjournment

Motion: Linda Diaz

2nd: Dana Severance
Adjourn: 10:44 a.m.